

Local Agency Formation Commission OF KINGS COUNTY

CITY MEMBERS

Jim Wadsworth, Vice-Chair
John Gordon
Harlin Casida, Alternate

COUNTY MEMBERS

Joe Neves, Chair
Tony Barba
Doug Verboon, Alternate

PUBLIC MEMBERS

Paul Thompson
Vacant, Alternate

Greg Gatzka, Executive Officer, (559) 852-2682

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Agency at (559) 852- 2680 by 4:00 p.m. on the Monday prior to this meeting.

Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the Kings County Community Development Agency, 1400 W. Lacey Blvd., Hanford, CA 93230.

AGENDA

**SPECIAL MEETING DATE AND TIME:
Wednesday, April 30, 2014 at 3:00 P.M.**

The Local Agency Formation Commission of Kings County Regular Meetings are held in the Board of Supervisors Chambers in the Administration Building (Bldg. No. 1) of the Kings County Government Center located at 1400 West Lacey Blvd., Hanford, CA.

I. CALL MEETING TO ORDER – Chairman

A. Unscheduled Appearances:

Any person may address the Commission on any subject matter within the jurisdiction or responsibility of the Commission at the beginning of the meeting; or may elect to address the Commission on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Commission. Unscheduled comments will be limited to five minutes.

B. Approval of March 26, 2014 Minutes (Voice Vote)

II. OLD BUSINESS

None

III. NEW BUSINESS

A. LAFCO Budget FY 2014-2015

- a) Executive Officer's Report
- b) Public Hearing
- c) Continue Hearing to May 21, 2014

IV. LEGISLATION

A. CALAFCO List of Current Bills

- a) Review CALAFCO List of Current Bills Tracked 4/12/2013

V. MISCELLANEOUS

A. Correspondence

B. Items from the Commission

C. Staff Comments - CALAFCO Staff Workshop Handouts

VII. ADJOURNMENT

- A. Next Scheduled Meeting – Regular Meeting Date May 21, 2014 at 3:00 p.m.**

LOCAL AGENCY FORMATION COMMISSION MINUTES

CITY MEMBERS

Jim Wadsworth – Vice Chair
Bill Woolley
John Gordon - Alternate

COUNTY MEMBERS

Joe Neves – Chair
Tony Barba
Doug Verboon - Alternate

PUBLIC MEMBERS

Paul Thompson
Vacant - Alternate

CALL TO ORDER: A regular meeting of the Local Agency Formation Commission of Kings County was called to order by the Chairman, Joe Neves, at 3:00 p.m., on March 26, 2014 in the Board of Supervisors Chambers of the Kings County Government Center, located at 1400 W. Lacey Blvd., in Hanford, California.

COMMISSIONERS PRESENT:

Joe Neves, Doug Verboon, Paul Thompson, Jim Wadsworth, John Gordon

COMMISSIONERS ABSENT:

STAFF PRESENT:

Greg Gatzka – Executive Officer, Chuck Kinney – Assistant Executive Officer, Terri Yarbrough – Clerk, Erik Kaeding – Counsel

VISITORS PRESENT:

Alex Dwiggins

UNSCHEDULED APPEARANCES: No one spoke during this portion of the meeting. Commissioner Wadsworth arrived at this time.

APPROVAL OF MINUTES:

A motion was made and seconded (Gordon/Thompson) to approve the minutes of the February 26, 2014 meeting. Motion carried unanimously with Verboon abstaining.

OLD BUSINESS:

LAFCO Case No. 13-01, Hanford Reorganization No. 150

Mr. Kinney provided an overview of a proposal by the City of Hanford to annex a County Unincorporated Island comprised of 69.79 acres. The annexation is proposed under the Island annexation provision of State Law without protest proceedings. The property is generally located at the Southeast corner of Grangeville Blvd. and 12th Avenue in Hanford. The City of Hanford has planned for this growth in their 2002 General Plan and has pre-zoned the territory to single family residential and Service Commercial. A public hearing was held on February 26, 2014. The matter was continued in order to allow legal counsel time to research and provide the Commission with additional guidance concerning whether or not the Commission could consider approving only a portion of the island pre-zoned for commercial use without incorporating the entire island, and to allow the residents to address their concerns with the City of Hanford. A memorandum was provided to the Commissioners defining what findings are required in order to approve the project.

A motion was made and seconded (Verboon/Gordon) to approve LAFCO Resolution 14-02 which approves the City of Hanford's annexation of an unincorporated island of 69.79 acres. Motion carried unanimously.

NEW BUSINESS

LAFCO Preliminary Budget FY 2014-2015

Mr. Gatzka presented the 2014/2015 preliminary budget and reported there was an overall decrease in the budget from the previous year, this was primarily in staff hours.

A motion was made and seconded (Gordon/Thompson) to set the first public hearing for April 30, 2014. Motion carried unanimously.

LEGISLATION

None

MISCELLANEOUS

- A. **Correspondence** – CALAFCO Dues, Recruitment Committee Report for 2013 – Mr. Gatzka reported that the CALAFCO dues were increased and that was reflected in the budget. He also provided a report of the officers elected at the annual conference in the Commissioner packets.
- B. **Items from the Commission** – Commissioner Gordon expressed appreciation to staff and County Counsel for their efforts to clarify issues so that they can do their job. Commissioner Thompson stated that through this annexation we have learned how cities can work with residents prior to the annexation coming to LAFCO.
- C. **Staff Comments** – Mr. Gatzka stated that staff had been working closely with the Hanford City Manger and that LAFCO staff would make themselves available as the city works on other County Island considerations.

ADJOURNMENT – With no further business before the Commission, the meeting was adjourned at 3:25 p.m.

- A. **A special meeting is scheduled for April 30, 2014 at 3:00 p.m.**

Respectfully submitted,

**LOCAL AGENCY FORMATION COMMISSION
OF KINGS COUNTY**



Gregory R. Gatzka, Executive Officer

Local Agency Formation Commission OF KINGS COUNTY

MAILING ADDRESS:
1400 W. LACEY BLVD. BLDG 6, HANFORD, CA 93230
(559) 582-3211, EXT. 2670, FAX: (559) 584-8989

TO: LAFCO Commissioners
FROM: Greg Gatzka, Executive Officer
DATE: April 30, 2014
SUBJECT: 2014-2015 Proposed Budget Review

I. INTRODUCTION:

Attached is the summary review of the proposed budget recommended by the Executive Officer for Fiscal Year 2014-2015. This proposed Budget includes all the updated costs related to other County Departments. The requested budget of \$51,411 is \$5,261 less than last year's request, a 9.2% decrease. The requested amount covers LAFCO's general activities as required by Assembly Bill 2838, the Cortese – Knox – Hertzberg Act, and continued involvement with CALAFCO to keep current on legislative and procedural changes. The difference in the budget is due primarily to a decrease in Administrative Allocation expenses related to LAFCO staff, as additional training time consideration was added to the FY budget last year. The staff related cost reduction is \$7,051 from last year. Revenues are projected at \$27,206, down \$2,630 from the 2013-2014 Budget. This amount includes the estimated LAFCO Application Fees of \$3,000 and City shares for half of the remaining LAFCO budget. The County covers the remaining half of the LAFCO Budget share of \$24,205.50, which is a reduction of \$2,630 from last FY and shown as *Unreimbursed Cost* in the budget. The total budget estimate is \$51,411.

II. LAFCO 2014-2015 FISCAL YEAR OBJECTIVES

The primary objectives for the 2014-2015 Fiscal Year Budget will center on continued training for LAFCO staff and counsel on operational procedures and processes, timely processing of reorganization and sphere of influence amendment applications, processing of all spheres of influence amendments for the cities, communities, and special districts in Kings County and prepare resources for the next required update. Staff will also review and assist Cities and Districts with the preparation of detailed MSRs for any Sphere of Influence Amendment application submitted to LAFCO to ensure compliance with Government Code Section 56430. As LAFCO staff is often relied upon by Cities to advise their prospective development applicants on annexation processes, staff needs to remain current on LAFCO processes, procedures, issues and implementation strategies. Continuing Legislative changes to LAFCO processes and procedures also necessitates staff's need for continual update through CALAFCO

legislative review activities. LAFCO staff has remained actively involved with CALAFCO workshops and other training venues to fulfill that need. The two annual CALAFCO training events are organized by LAFCO volunteers to keep all LAFCOs current on issues and implementation strategies.

III. SUMMARY OF RECOMMENDATION:

The recommended draft budget for FY 2014-2015 will require a budget of approximately \$51,411. After applying the estimated \$3,000 in fee revenue, the County's share is \$24,205.50. The Cities share is also \$24,205.50. An estimated summary of individual City shares based on population (not including prison populations) is provided in the chart below. The Executive Officer recommends that the Commission open the public hearing to receive public comment and testimony on the proposed LAFCO Budget and continue the public hearing to the May 21, 2014, Commission meeting. A copy of the detailed line item Budget for the proposed LAFCO Expenditures and Revenues is attached.

**2010 City/County Population Percentages for LAFCO Budget
April 11, 2014**

County/City	Population 4/1/2010	Percentage of Population	City Share Percentage	LAFCO Cost
KINGS COUNTY POP.	152982			
AVENAL	9083	5.94%	9.06%	\$2,193.02
CORCORAN	12697	8.30%	12.66%	\$3,064.42
HANFORD	53967	35.28%	53.82%	\$13,027.40
LEMOORE	24531	16.04%	24.46%	\$5,920.66
CITY SUB TOTAL	100278	65.55%	100.00%	\$24,205.50
Prison Population	18538	12.12%		
Federal Territories	7799	5.10%		
UNINCORPORATED	26367	17.24%		\$24,205.50
		100.00%		\$48,411.00

Prepared by: LAFCO of Kings County, April 11, 2014

LOCAL AGENCY FORMATION COMMISSION OF KINGS CO.

UNIT NUMBER:	280000
UNIT TITLE:	LAFCO
FUNCTION:	Pub. Safety
ACTIVITY:	Other Protect.

Fiscal Year 2014-2015

Department: Local Agency Formation Commission of Kings County (LAFCO)

Run date:

ACCOUNT DESCRIPTION	ACCT. NO.	Budget 13-14	To Date 3/14/14	Difference 3/14/14	% of Bud. Expended to Date	3/14/14 Estimated 14-15	DEPT. REQ'T 2014-15	Change 13-14 to 14-15	% Change 13-14 to 14-15
SALARIES & BENEFITS:									
Regular Employees	82-1010	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Extra Help	82-1020	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Overtime	82-1030	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
O.A.S.D.I.	82-1100	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Retirement	82-1110	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Health Insurance	82-1120	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Unemployment Insurance	82-1122	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Insurance-Work Comp.	82-1123	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Management Benefits	82-1140	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ 0	N/A
TOTAL LABOR:		\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A

SERVICES & SUPPLIES:									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 13-14	To Date 3/14/14	Difference 3/14/14	% of Bud. Expended to Date	3/14/14 Estimated 14-15	DEPT. REQ'T 2014-15	Change 13-14 to 14-15	% Change 13-14 to 14-15
Communications	82-212000	\$ 60	\$ 35	\$ 25	58.35%	\$ 50	\$ 60	\$ -	0.00%
Memberships	82-220000	\$ 2,300	\$ 2,300	\$ -	100.00%	\$ 2,300	\$ 2,335	\$ 35	1.52%
Office Expenses	82-222000	\$ 1,000	\$ 1	\$ 999	0.10%	\$ 1	\$ 200	\$ (800)	-80.00%
Record Storage Charges	82-222015	\$ 315	\$ 210	\$ 105	66.75%	\$ 316	\$ 315	\$ -	0.00%
Postage & Freight	82-222030	\$ 106	\$ 369	\$ (263)	347.91%	\$ 400	\$ 400	\$ 294	277.36%
Offset Printing/Stores	82-222040	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Legal Expenses	82-223005	\$ 1,000	\$ 27	\$ 973	2.67%	\$ 38	\$ 1,000	\$ -	0.00%
Publi. and Legal Notices	82-224000	\$ 360	\$ 160	\$ 200	44.55%	\$ 229	\$ 360	\$ -	0.00%
Rents & Leases - Equipment	82-225000	\$ -	\$ 664	\$ (664)	#DIV/0!	\$ 947	\$ 1,000	\$ 1,000	#DIV/0!
Rents & Leases - Computer	82-225015	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Purchasing Charges	82-228200	\$ 57	\$ 40	\$ 17	70.00%	\$ 57	\$ 57	\$ -	0.00%
Bd. & Comm. Mem. Expenses	82-228205	\$ 2,780	\$ 644	\$ 2,136	23.18%	\$ 919	\$ 2,780	\$ -	0.00%
Consultant Expense	82-223060	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Info Tech Services	82-314050	\$ 1,828	\$ 1,828	\$ -	100.00%	\$ 2,606	\$ 1,828	\$ (0)	-0.01%
CAP Charges	82-314060	\$ 460	\$ 230	\$ 230	50.00%	\$ 328	\$ 578	\$ 118	25.65%
In-Service Training	82-228465	\$ 1,100	\$ 453	\$ 647	41.18%	\$ 646	\$ 1,400	\$ 300	27.27%
Motor Pool Serv.	82-229000	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Travel & Expenses	82-229010	\$ 3,130	\$ 447	\$ 2,683	14.29%	\$ 638	\$ 4,000	\$ 870	27.80%
Utilities	82-230000	\$ 827	\$ 531	\$ 296	64.17%	\$ 757	\$ 800	\$ (27)	-3.26%
Administrative Allocation	82-314000	\$ 41,349	\$ 21,243	\$ 20,106	51.38%	\$ 30,288	\$ 34,298	\$ (7,051)	-17.05%
TOTAL SERV/SUPP:		\$ 56,672	\$ 29,183	\$ 27,489	51.49%	\$ 40,519	\$ 51,411	\$ (5,261)	-9.28%

REVENUE:									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 13-14	To Date 3/14/14	Difference 3/14/14	% of Bud. Expended to Date	3/14/14 Estimated 14-15	DEPT. REQ'T 2014-15	Change 13-14 to 14-15	% Change 13-14 to 14-15
INTERGOV'T REVENUE									
Cities-LAFCO Shares	81-540012	\$ 26,836	\$ -	\$ (26,836)	0.00%	\$ -	\$ 24,206	\$ (2,630)	-9.80%
CHARGES FOR SERVICES									
LAFCO Fees	816352	\$ 3,000	\$ 2,080	\$ (920)	69.33%	\$ 2,966	\$ 3,000	\$ -	0.00%
LAFCO MSR/SOI Fees		\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUE:		\$ 29,836	\$ 2,080	\$ (27,756)	6.97%	\$ 2,966	\$ 27,206	\$ (2,630)	-8.8%

TOTALS									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 13-14	To Date 3/14/14	Difference 3/14/14	% of Bud. Expended to Date	3/14/14 Estimated 14-15	DEPT. REQ'T 2014-15	Change 13-14 to 14-15	% Change 13-14 to 14-15
SALARIES & BENEFITS:		\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A
SERVICES & SUPPLIES:		\$ 56,672	\$ 29,183	\$ 27,489	51.49%	\$ 40,519	\$ 51,411	\$ (5,261)	-9.28%
FIXED ASSETS:	824500	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
GROSS EXPENDITURES:		\$ 56,672	\$ 29,183	\$ 27,489	51.49%	\$ 40,519	\$ 51,411	\$ (5,261)	-9.28%
REVENUE:		\$ 29,836	\$ 2,080	\$ 27,756	6.97%	\$ 2,966	\$ 27,206	\$ (2,630)	-8.82%
COST APPLIED:	825380	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
GEN. FUND CONTRIBUTION:		\$ (26,836)	\$ (27,103)	\$ 267	100.99%	\$ (37,554)	\$ (24,206)	\$ 2,630	-9.80%